

Privacy Policy

Purpose and lawful basis for processing

Our purpose for processing your personal data is to seek your views in relation to the Food Heartland Stands at Balmoral Show, Lurgan Show and/or Armagh County Show, May and June 2024.

We are processing the personal information you provide under the UK General Data Protection Regulation (UK GDPR). The lawful basis we are relying on to process your personal data is Article 6 (1) (e) of the UK GDPR, which allows us to process personal data when:

- a) Consent: you have given clear consent for Council to process your personal data for **a specific purpose**.

What do we need?

We only collect and use the minimum amount of personal information required. The information that we will collect about you in this consultation/ survey is:

- Name (optional)
- Email Address (optional)

When you complete an online consultation or survey, we collect the IP address that you accessed from but do not use this to identify individuals.

We will also process any other personal data you choose to provide in your response to the consultation/ survey questions.

What do we do with it?

We will process personal information provided to us to communicate with you, if you have selected this preference.

We may publish findings which emerge from the consultation, however no personal data will ever be shared.

We may share findings and data from the consultation within Armagh, Banbridge & Craigavon Borough Council internal departments, as well as through our own digital public communication platforms.

How long do we keep it?

This survey is available from 08/07/2024 and closes on 31/07/2024. The responses including your personal data will be stored on secure servers for 1 year to assist with preparations for any subsequent event.

Do we use any data processors?

Council has a contract with Delib Citizen Space to provide the Consultation Hub service as a method to gather the consultation responses. This service provides the online consultation platform for Council to design and publish online public engagement activities including consultations. This is also the service used by Council when it commissions third parties to carry out engagement activities, unless otherwise stated.

Council is the data controller, Delib is the data processor and Rackspace Limited, which hosts the consultation platform, is a sub-processor. You can find details of the Consultation Hub's privacy policy via armaghbanbridgecraigavon.citizenspace.com/privacy_policy.

You can find privacy statements relating to Delib's service to its customers and their Data Protection Officer's contact details via www.delib.net/privacy.

Where is the information stored? Do we transfer data overseas?

Council has a contract with Delib Citizen Space to provide the Consultation Hub service as a method to gather the consultation

responses. All data collected through this consultation is stored in the UK in secure data centres operated and managed by Delib's chosen Infrastructure as a Service provider. You can find details of the Consultation Hub's privacy policy via armaghbanbridgecraigavon.citizenspace.com/privacy_policy.

You can find privacy statements relating to Delib's service to its customers and their Data Protection Officer's contact details via www.delib.net/privacy.

What are your rights?

If you have any questions regarding this survey, or you wish to withdraw from the consultation, please contact Sarah McKnight by:

Address: Craigavon Civic and Conference Centre, Lakeview Road, Craigavon, BT64 1AL

Email: Sarah.McKnight@armaghbanbridgecraigavon.gov.uk

Phone: 0300 0300 900

For more information on your rights, please refer to the Information Commissioner's Office website please see 'Your data protection rights'.

If you are unhappy with the way in which we have processed your personal data then you have the right to complain to the ICO as the UK supervisory authority.