



Privacy Statement

Purpose and lawful basis for processing

Our purpose for processing your personal data is to seek your views on the development of a Markets Strategy for the Council, to advocate on behalf of the businesses trading in our town centres, support economic growth and recovery across the borough.

The lawful basis we are relying on to process your personal data is article 6(1)(e) of the UK GDPR, which allows us to process personal data when this is necessary for the performance of our public tasks in our capacity as a Council.

What we need

In this consultation, you will be asked to provide your

- name
- email address
- tel number, and
- address

in your response to consultation questions.

We will also process any other personal data you choose to provide in your response to the consultation questions.

What we do with it

We will use your email details to contact you if we have any questions about your response. During this project, you may select that you wish to be involved in this project; at this point, we will use your personal details to contact you to take part in further engagement and project development.

We may publish a summary of the consultation responses and, in some cases, the responses themselves. Published responses may be attributed to an organisation where this information has been provided but will not contain any personal data.

Findings and data from this survey will be shared and analysed by Council's Economic Development Team and your contact information and response will be shared with them. That team will process the information for the same purpose.

How long we keep it

This questionnaire survey is open from 13 January 2023 until 31 January 2023 and forms part of the Markets Strategy consultation. The responses, including your personal data, will be securely stored electronically on servers, held for 12 months from the consultation closing date and then deleted / destroyed in line with Council's Retention and Disposal Policy.

What are your rights?

If you have any questions regarding this survey, or you wish to withdraw from the consultation, please contact the Economic Development Department at:

Address: Armagh City, Banbridge and Craigavon Borough Council, Craigavon Civic Centre, 66 Lakeview Road, Craigavon Co. Armagh, BT64 1AL

Email: economicdevelopment@armaghbanbridgecraigavon.gov.uk

Phone: 0300 0300 900

For more information on your rights, please refer to the Information Commissioner's Office website please see '[Your data protection rights](#)'.

If you are unhappy with the way in which we have processed your personal data then you have the [right to complain](#) to the ICO as the UK supervisory authority.

Do we use any data processors?

Delib is the company which maintains the Citizen Space service. This service provides the online consultation platform for Armagh City, Banbridge and Craigavon Borough Council to design and publish online public engagement activities including consultations. This is also the service used by Armagh City, Banbridge and Craigavon Borough Council when third parties are commissioned to carry out engagement activities, unless otherwise stated.

Armagh City, Banbridge and Craigavon Borough Council is the data controller, Delib is the Data Processor and Rackspace Limited, which hosts the consultation platform, is a Sub-processor.

Privacy statements relating to Delib's service to its customers and their Data Protection Officer's contact details can be found [here](#)

Do we transfer data overseas?

Any responses submitted by you to our engagement and consultation activities are processed on our behalf by Delib. All data is stored in the UK in secure data centres operated and managed by Delib's chosen Infrastructure as a Service provider.